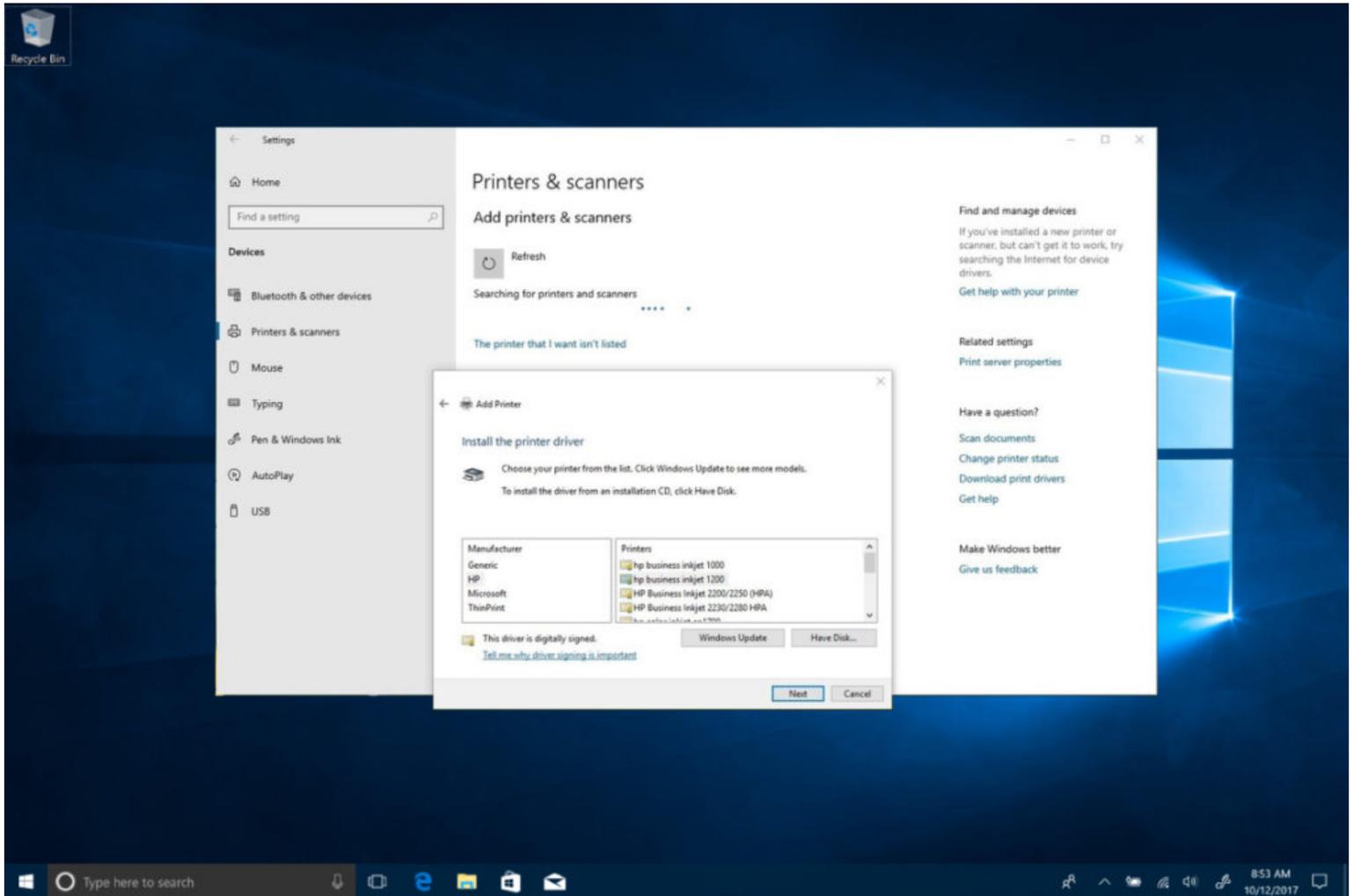


How to install printer to Windows 10

Step by Step process



In this Windows 10, we'll walk you through several scenarios to help install a printer that isn't getting detected, refuses to install, or it's no longer compatible.

How to install a printer using advanced setup

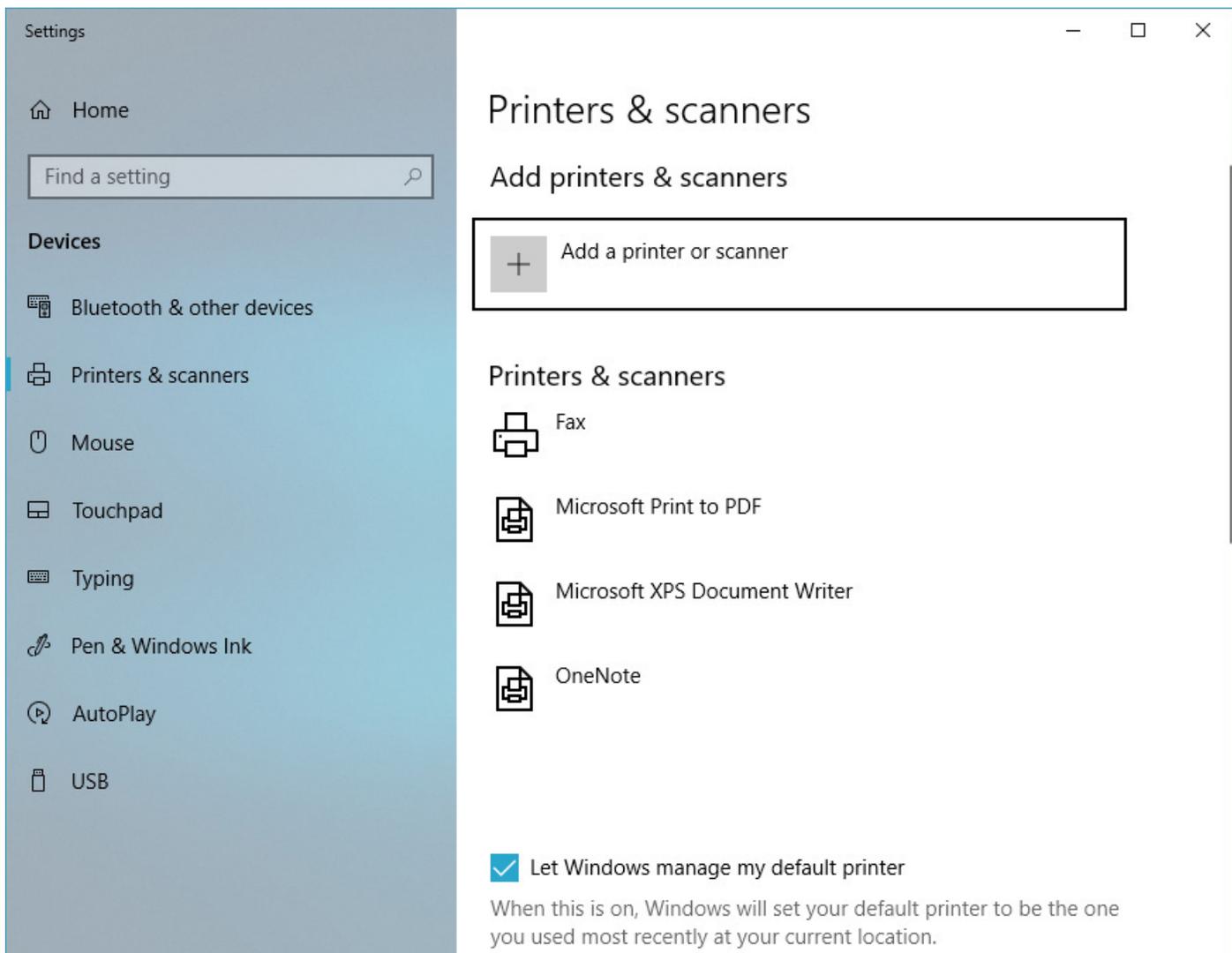
When the system isn't detecting your printer automatically, you can still add the device manually depending on the connection type and age of the printer.

Important: Before proceeding, make sure that your computer is connected to the internet to allow Windows Update to download additional drivers

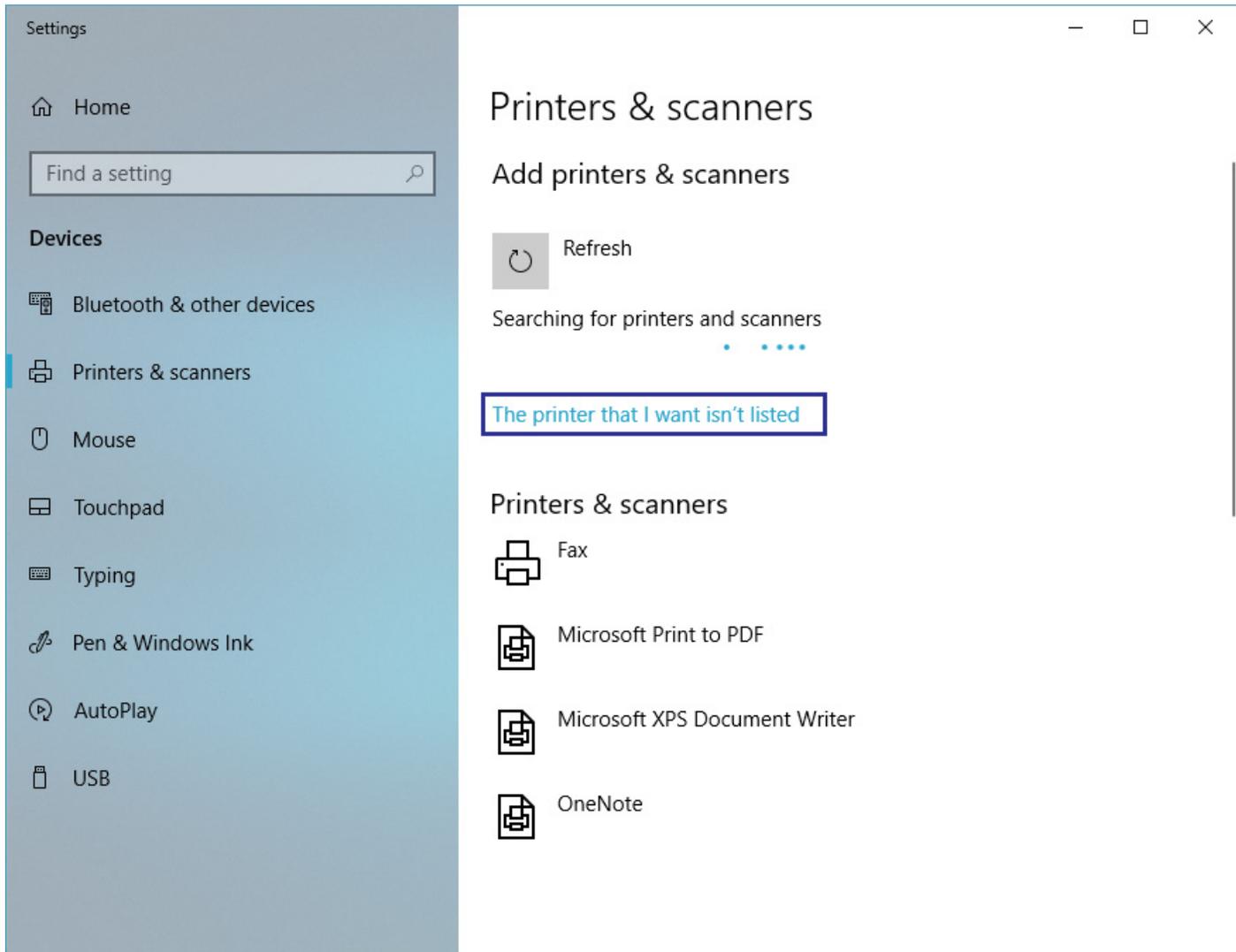
Installing printer automatically

If you're trying to add an older printer locally using a USB cable or wireless connection, use these steps:

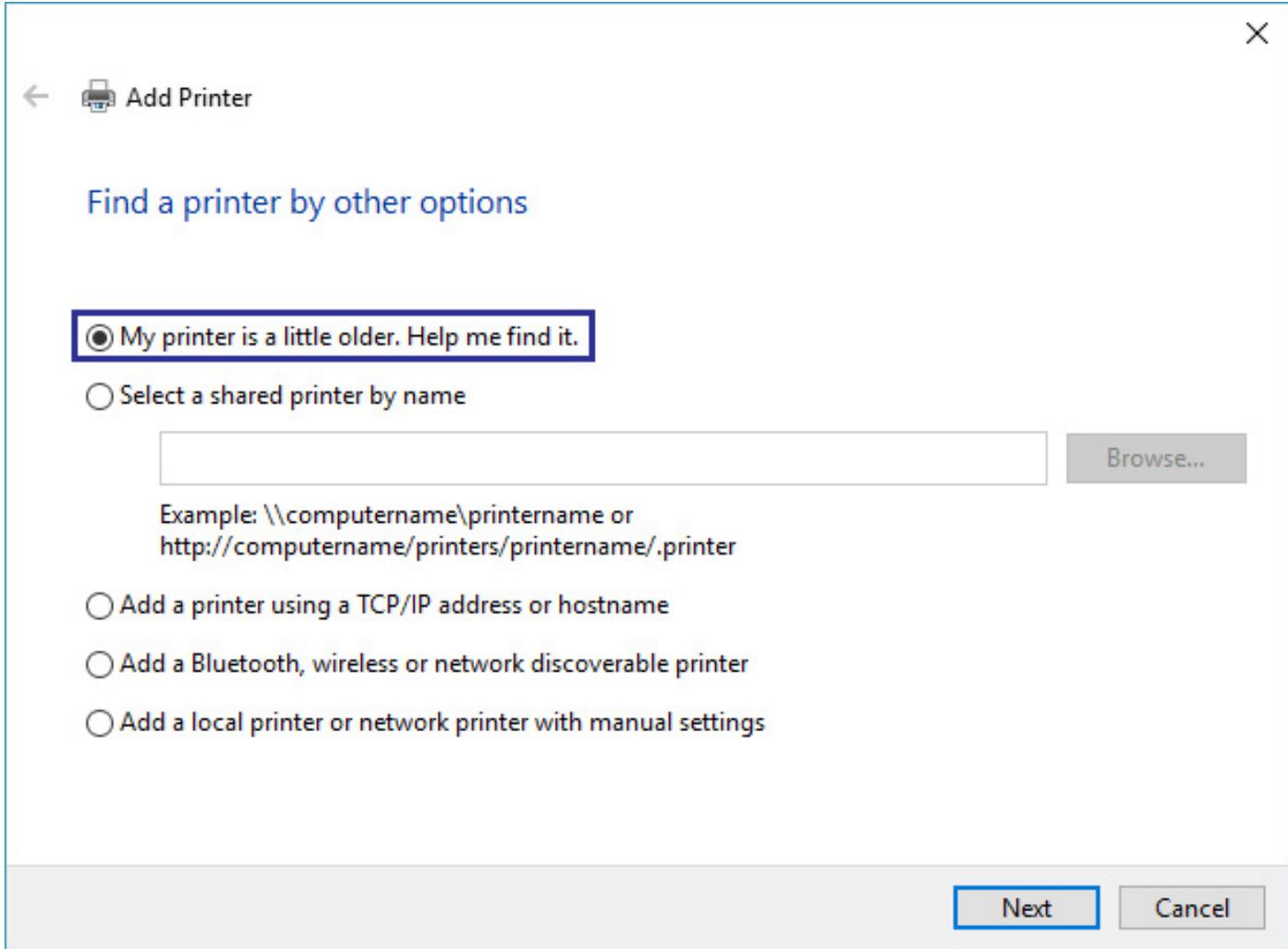
1. Open **Settings**.
2. Click on **Devices**.
3. Click on **Printers & scanners**.
4. Click the **Add a printer or scanner** button.



5. Wait a few moments.
6. Click **The printer that I want isn't listed** option.

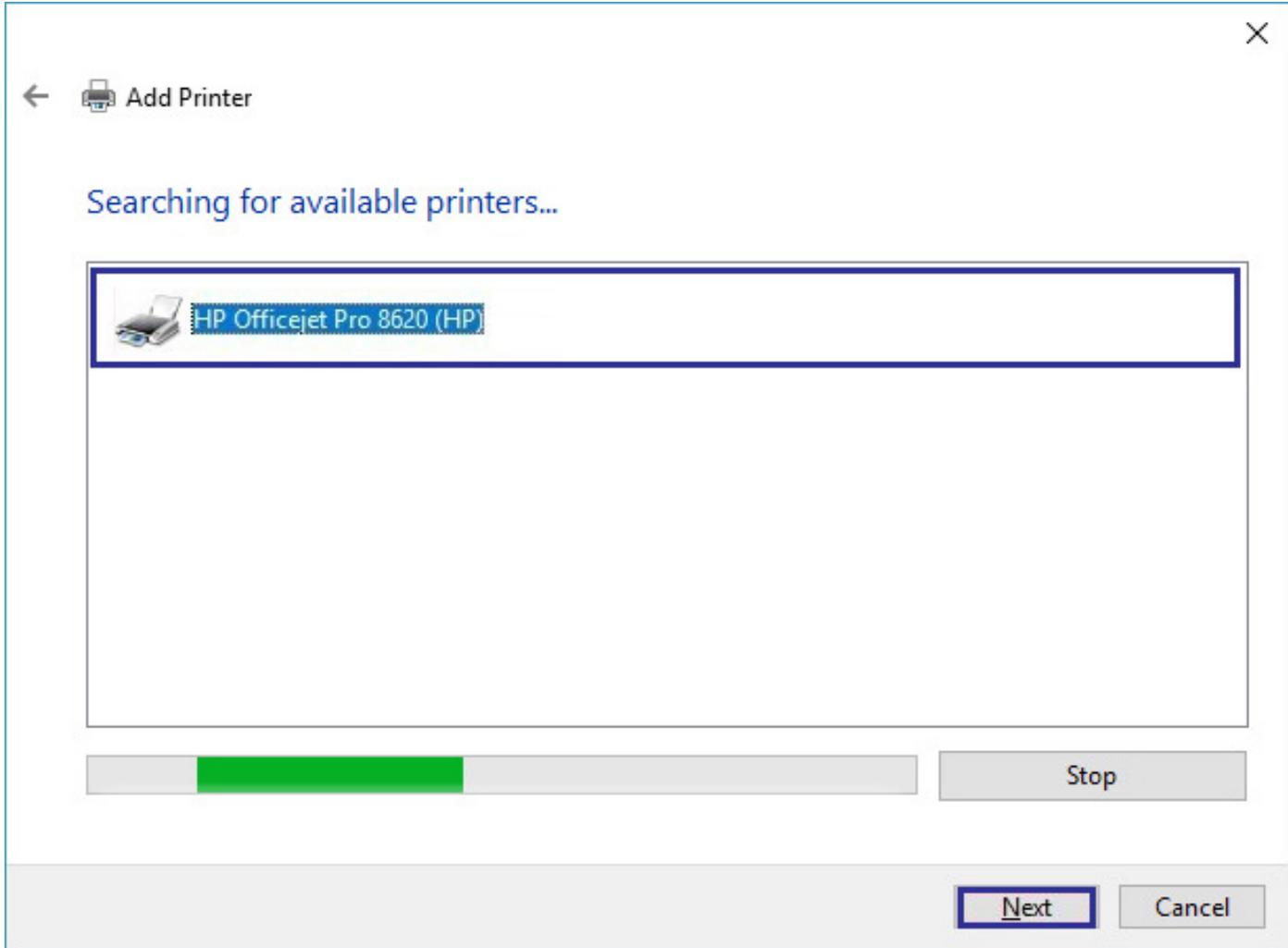


7. Select the **My printer is a little older. Help me find it.** option.

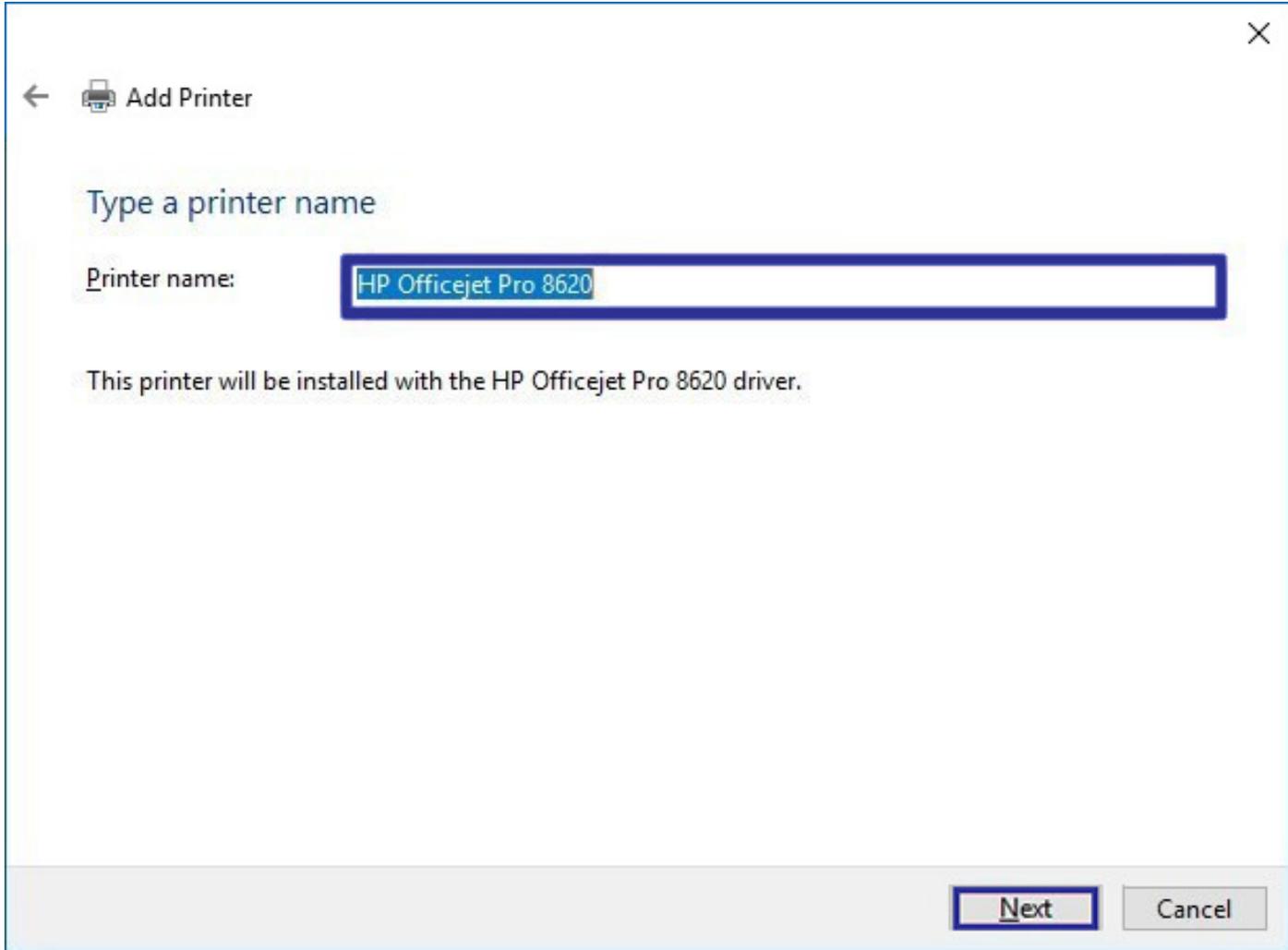


8. Select your printer from the list.

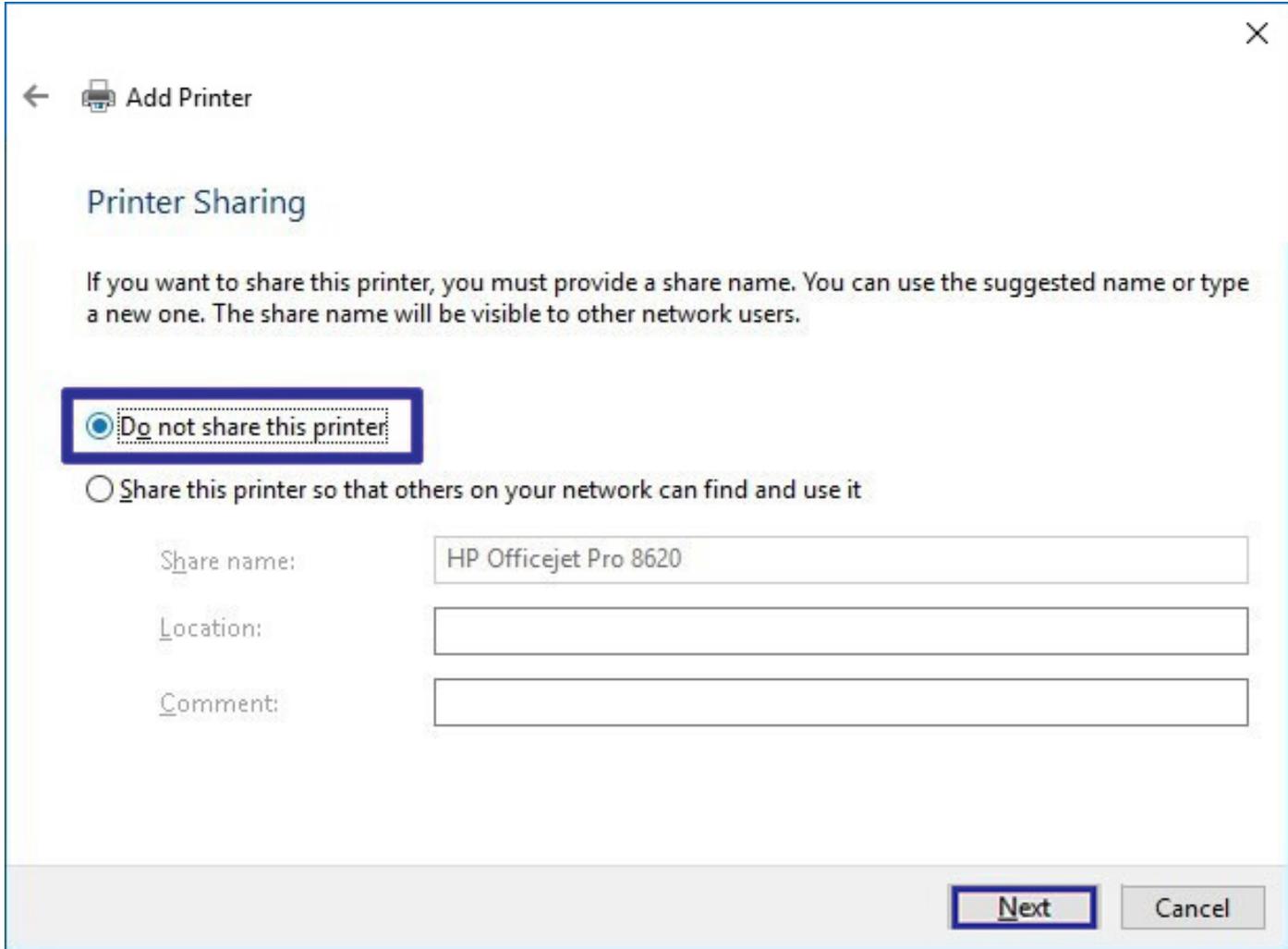
9. Click the **Next** button.



10. Type a name for the printer.
11. Click the **Next** button.



12. Select the **Do not share this printer option**.
13. Click the **Next** button.



←  Add Printer

Printer Sharing

If you want to share this printer, you must provide a share name. You can use the suggested name or type a new one. The share name will be visible to other network users.

Do not share this printer

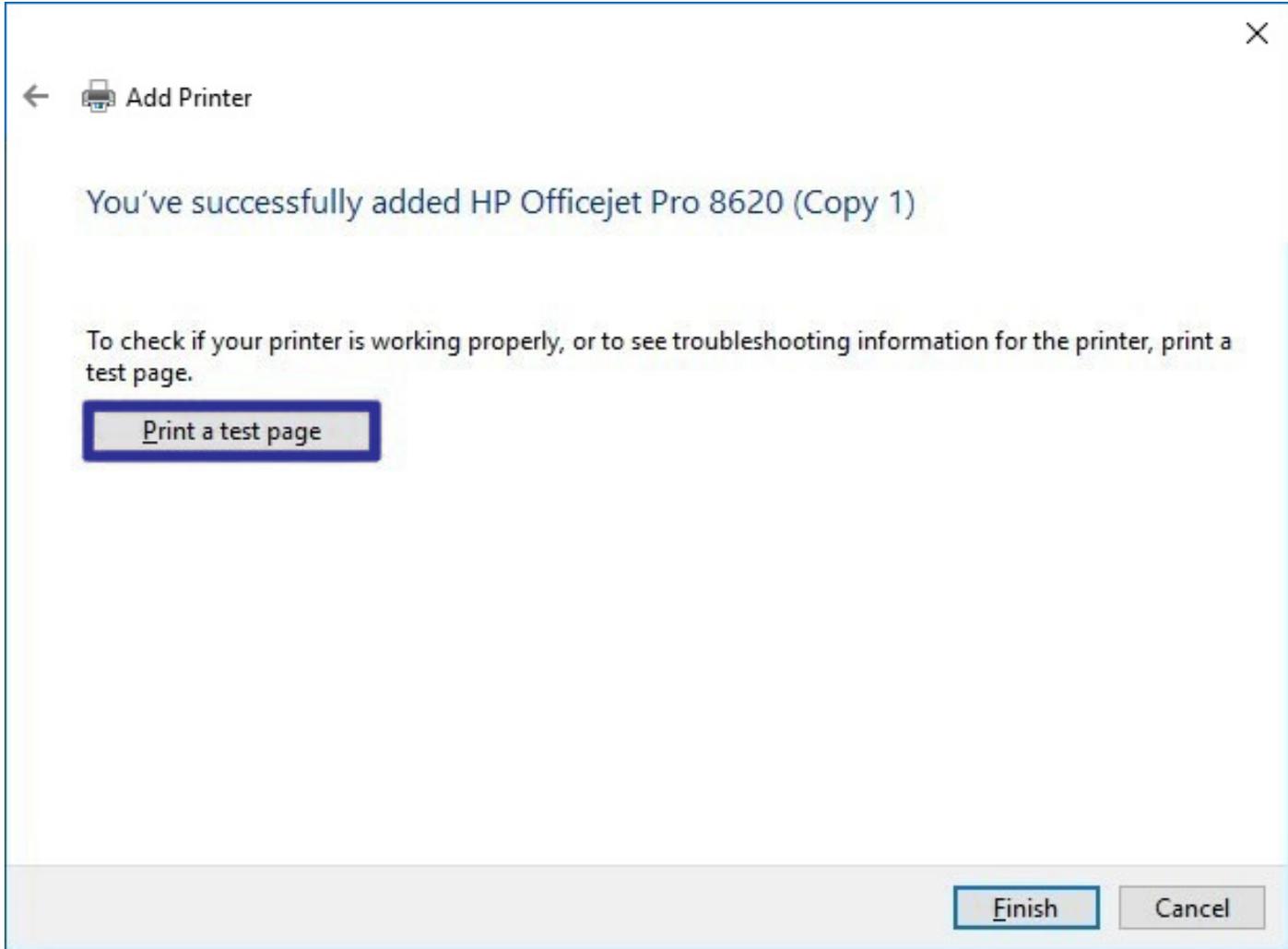
Share this printer so that others on your network can find and use it

Share name:

Location:

Comment:

14. Click the **Print a test page** option to confirm that the device is working.



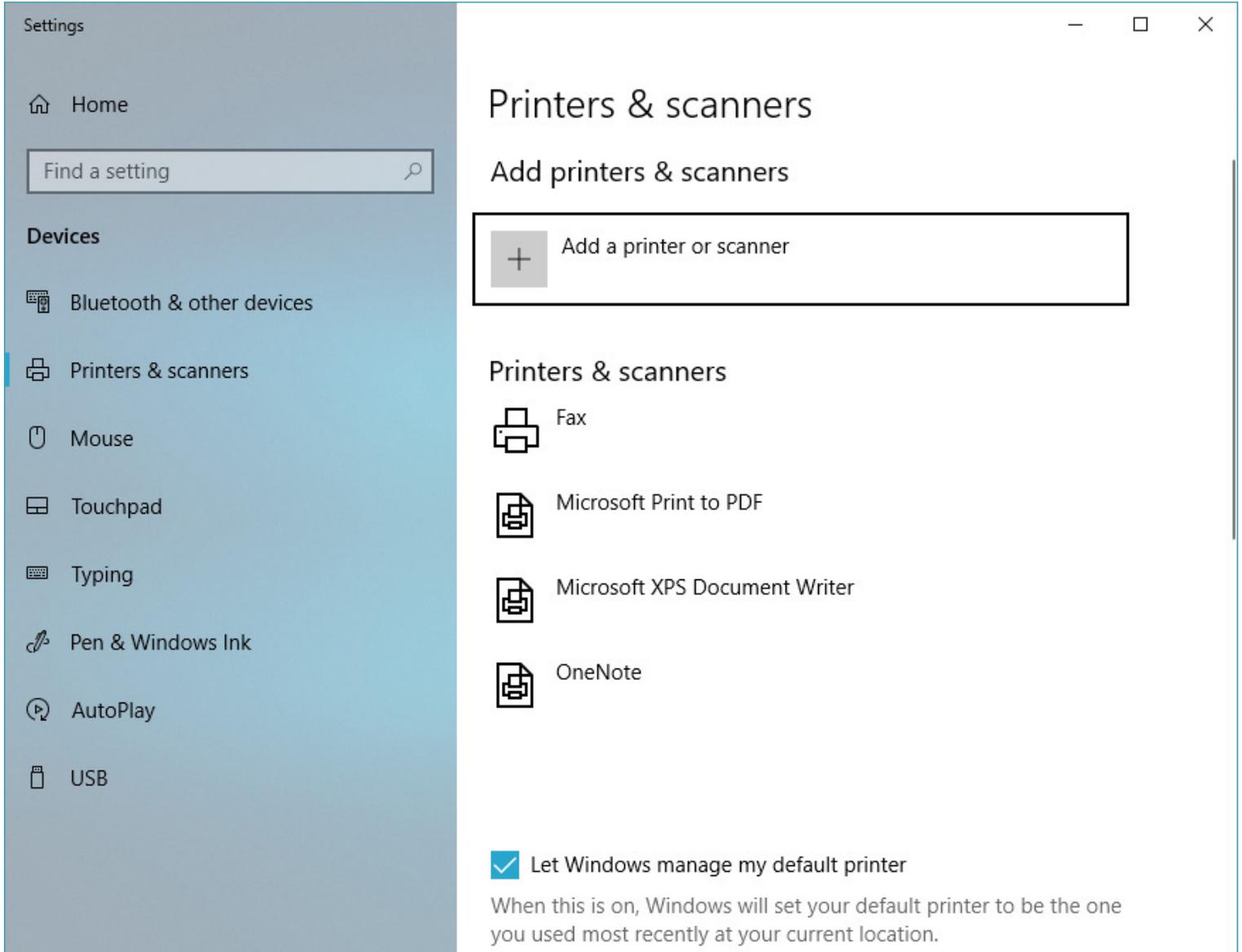
15. Click the **Finish** button.

Once you've completed the steps, you should be able to start printing to the device.

Installing a network printer manually

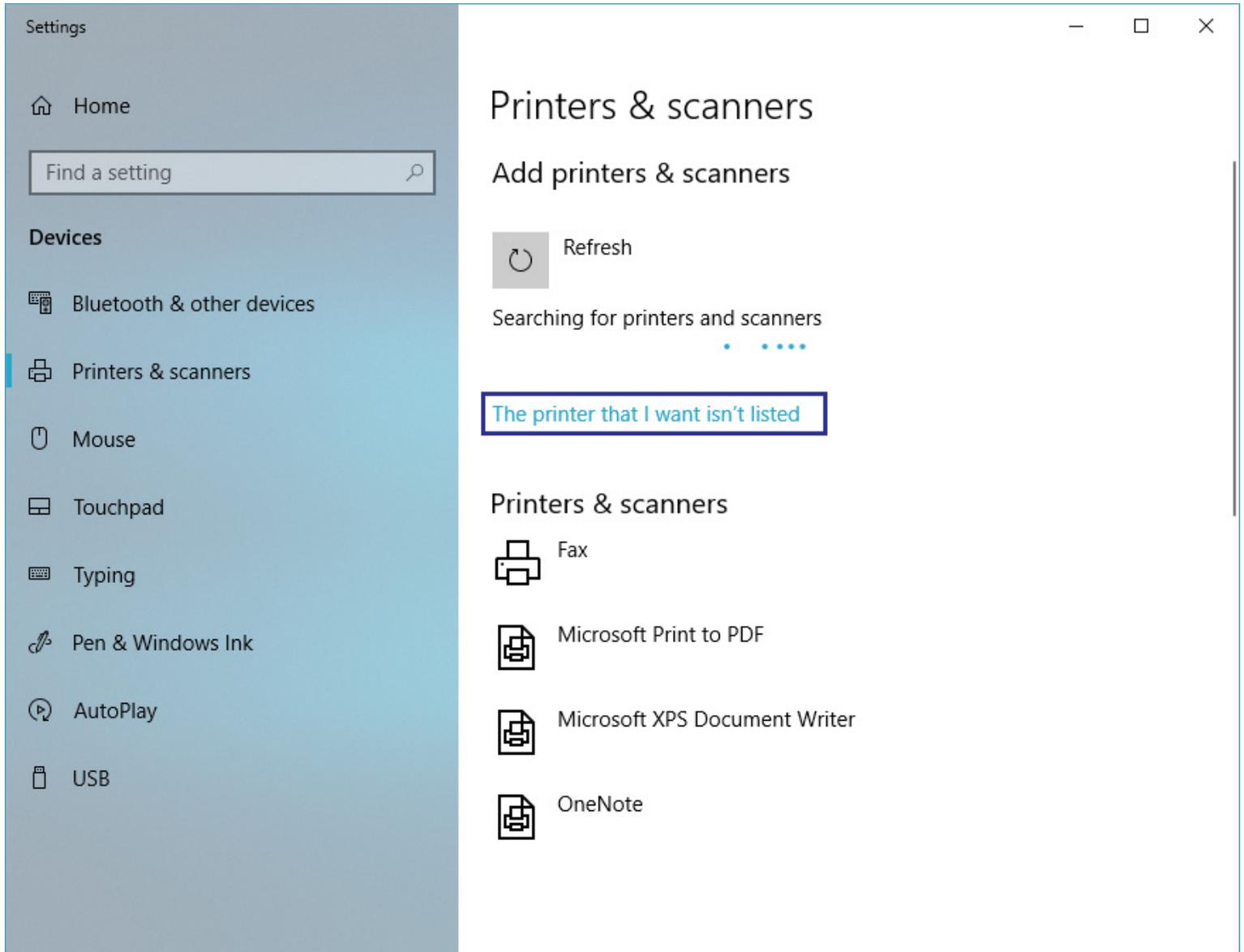
In the case that you're dealing with a network printer, you can try to create a manual connection using the device IP address with these steps:

1. Open **Settings**.
2. Click on **Devices**.
3. Click on **Printers & scanners**.
4. Click the **Add a printer or scanner** button.

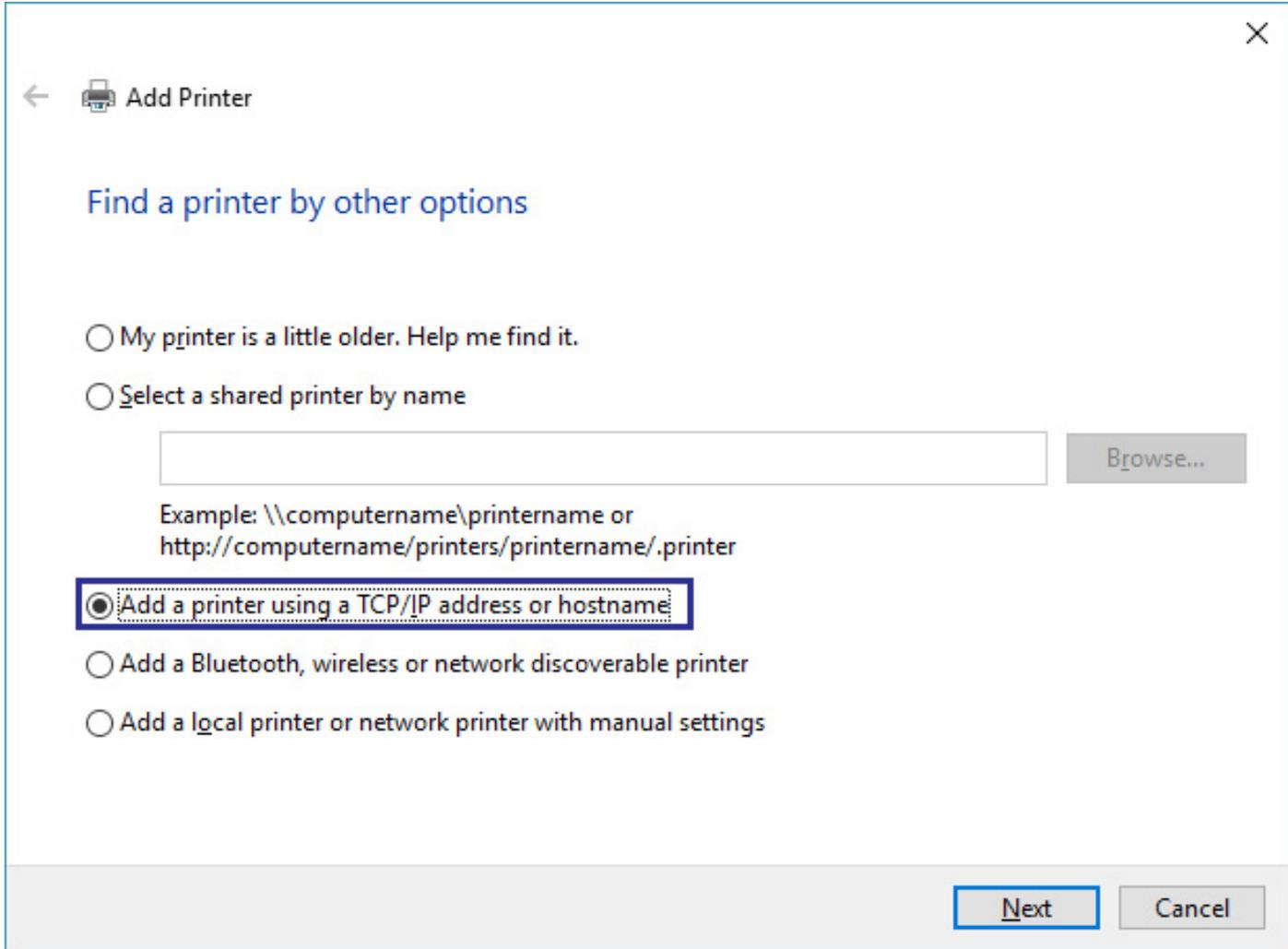


5. Wait a few moments.

6. Click **The printer that I want isn't listed** option.



7. Select the **Add a printer using TCP/IP address or hostname** option.



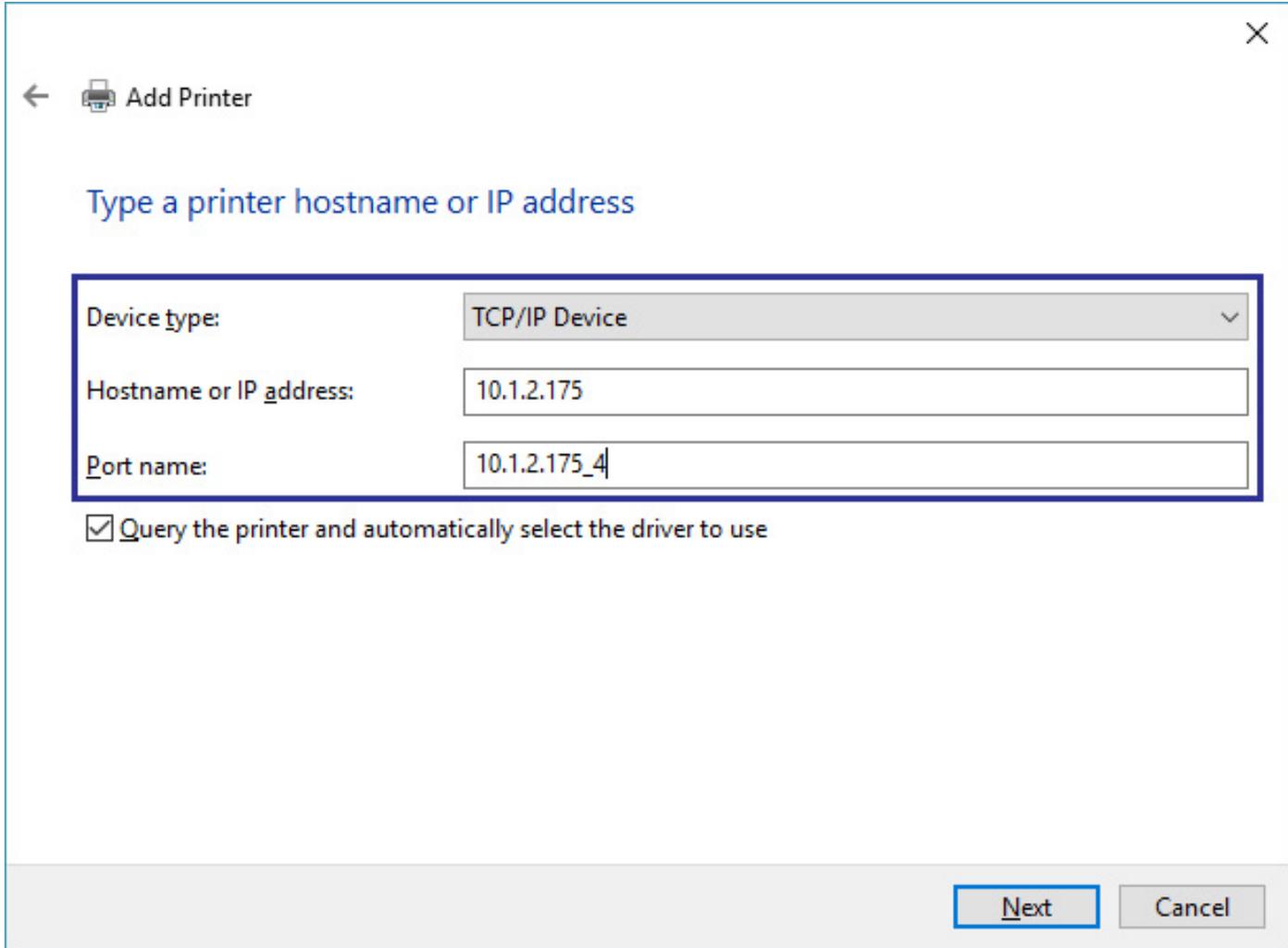
8. Click the **Next** button.

9. Use the "Device type" drop-down menu and select the **TCP/IP Device** option.

10. In the "Hostname or IP address" field, type the IP address of the printer. For example, 10.1.2.175.

Note: If you don't know the TCP/IP configuration of your printer, you will be able to find this information using the device built-in screen. However, not all printers are created equal, which means that you'll need to check your manufacturer support website for more details.

11. In the "Port name" field, leave the default name (recommended) or type a new name.



←  Add Printer

Type a printer hostname or IP address

Device type: TCP/IP Device

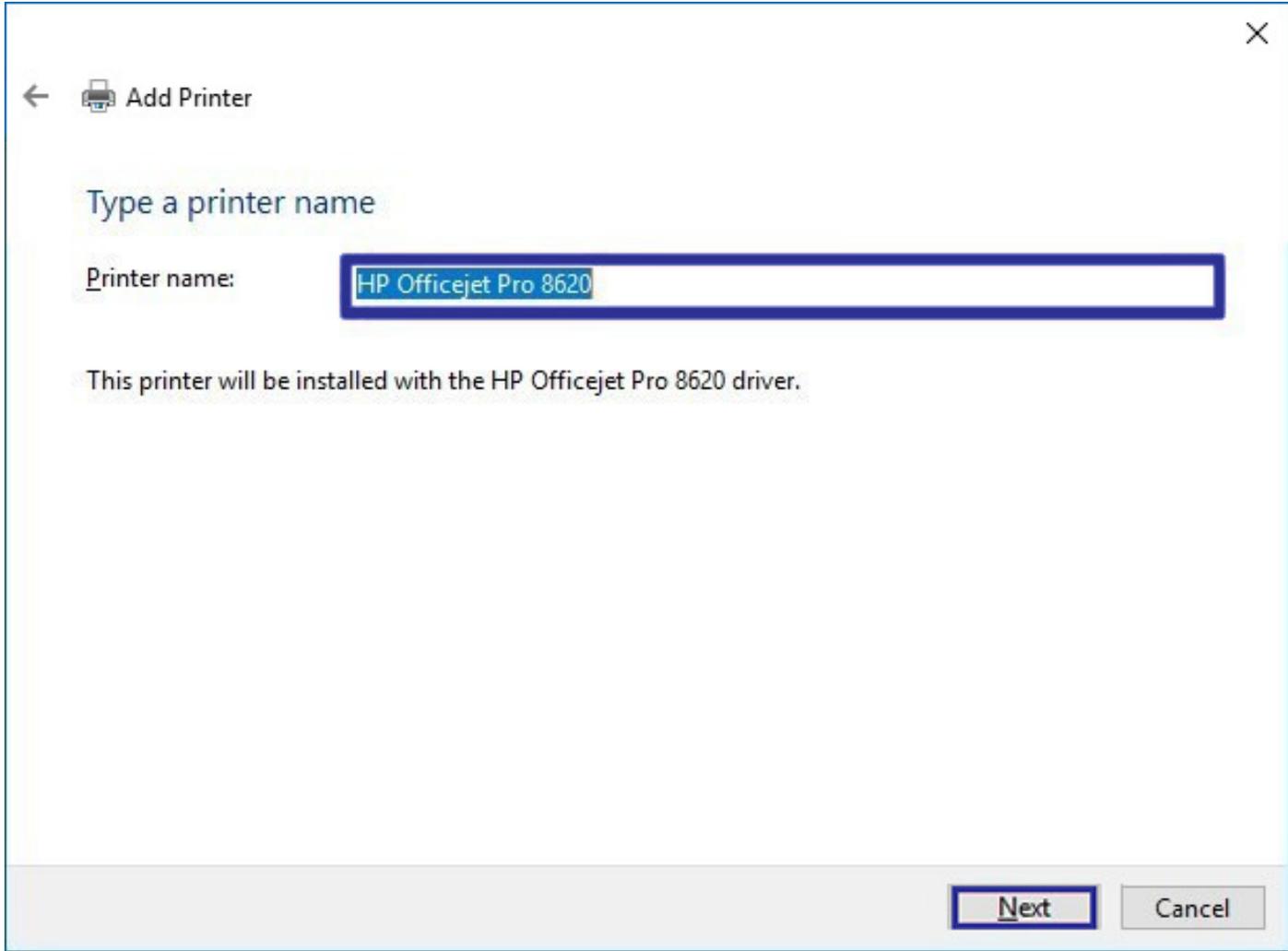
Hostname or IP address: 10.1.2.175

Port name: 10.1.2.175_4

Query the printer and automatically select the driver to use

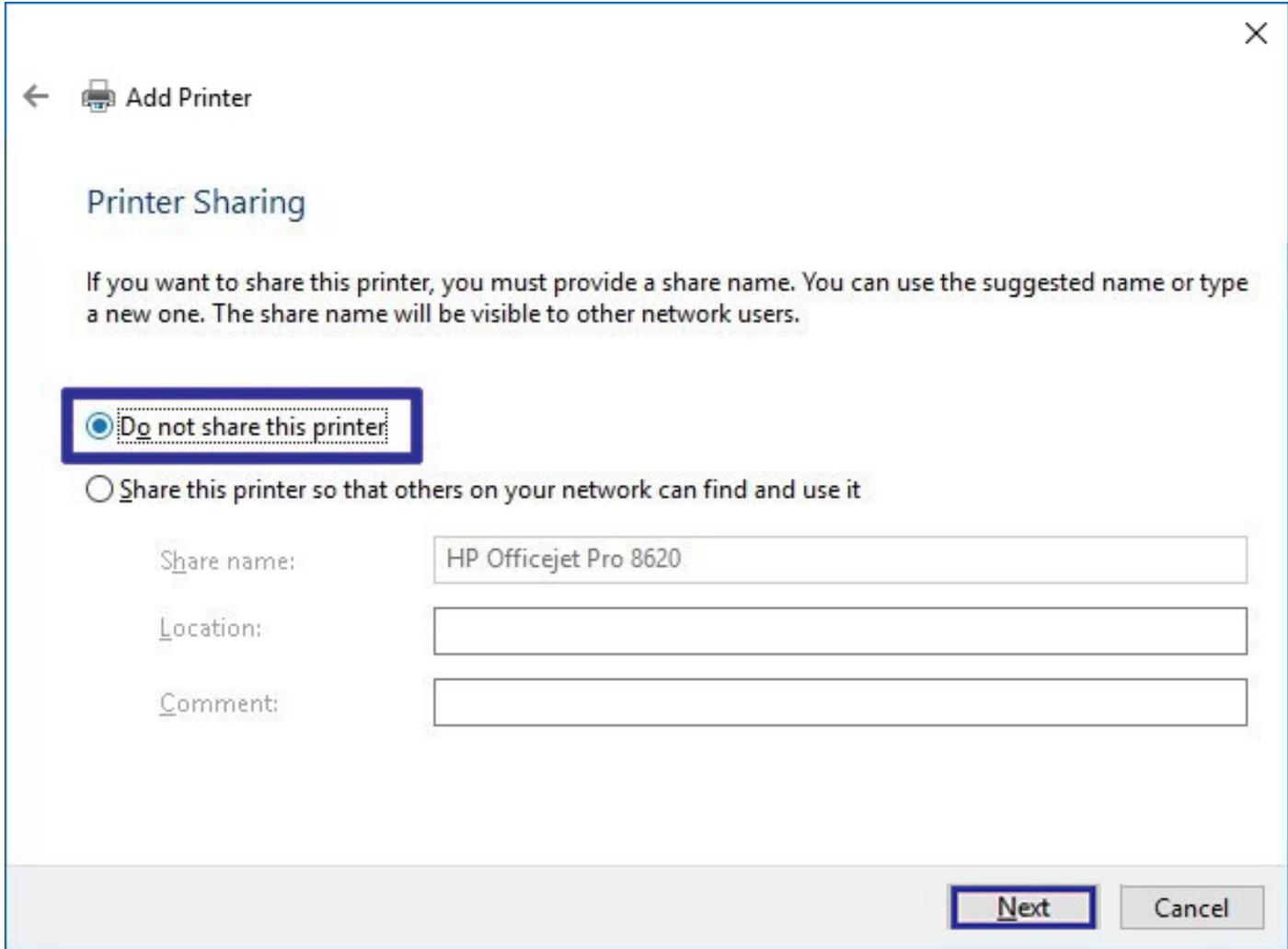
Next Cancel

12. Check the **Query the printer and automatically select the driver to use** option (recommended).
13. Click the **Next** button.
14. Type a name for the printer.



15. Click the **Next** button.

16. Select the **Do not share this printer** option.



←  Add Printer

Printer Sharing

If you want to share this printer, you must provide a share name. You can use the suggested name or type a new one. The share name will be visible to other network users.

Do not share this printer

Share this printer so that others on your network can find and use it

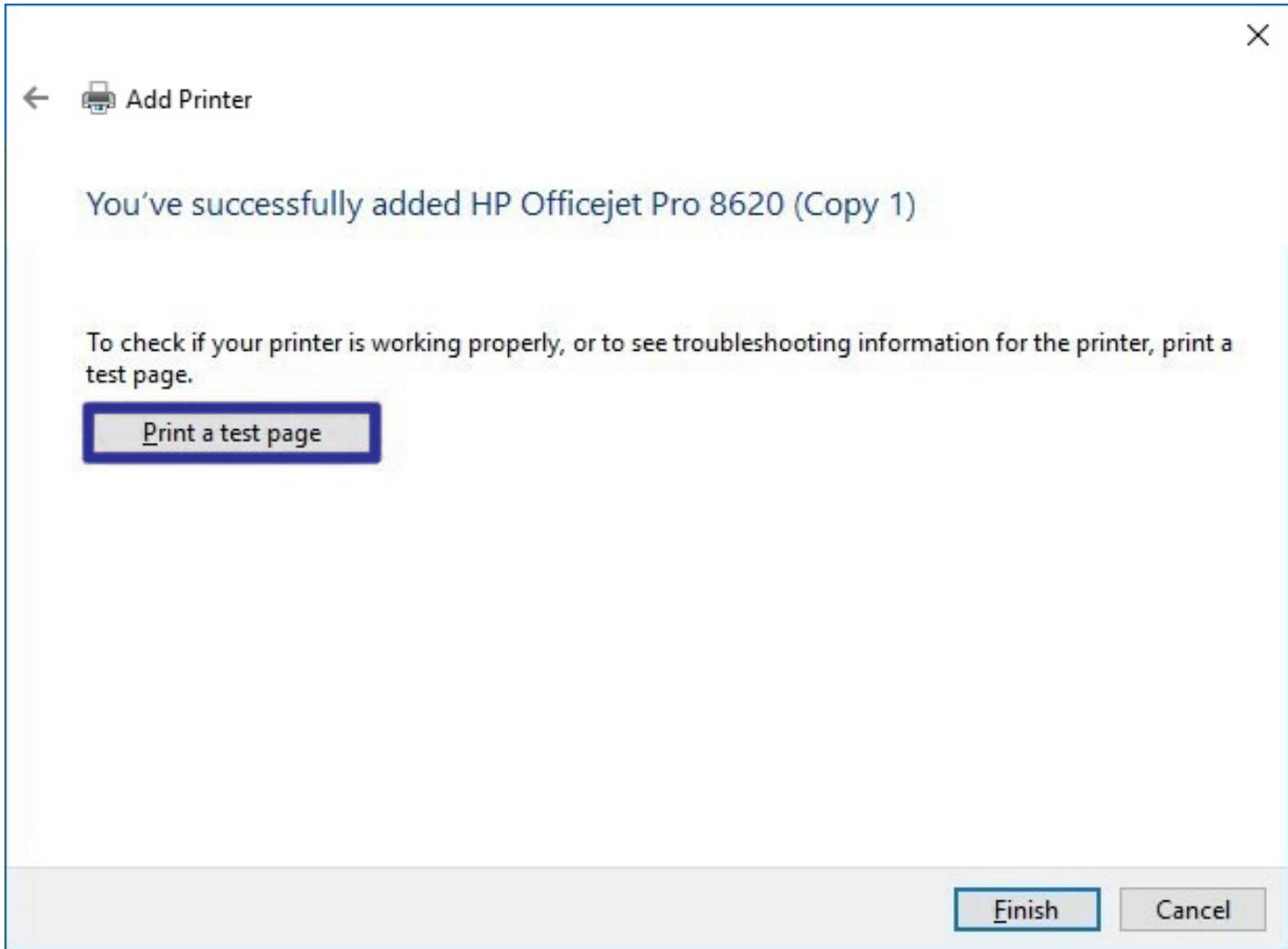
Share name:

Location:

Comment:

17. Click the **Next** button.

18. Click the **Print a test page** option to confirm that the device is working.



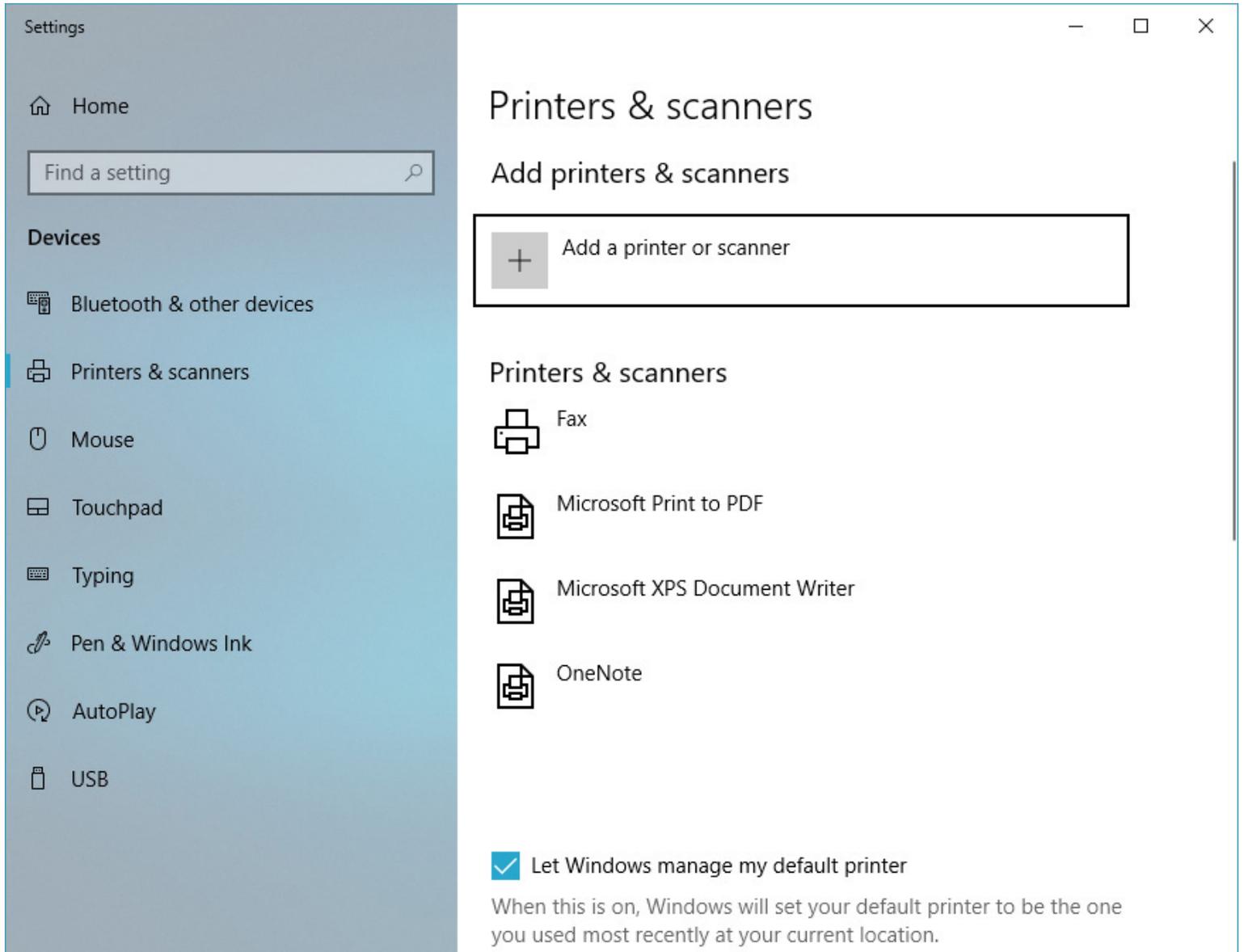
19. Click the **Finish** button.

After completing the steps, the network printer should now be ready for any application.

Installing a local printer manually

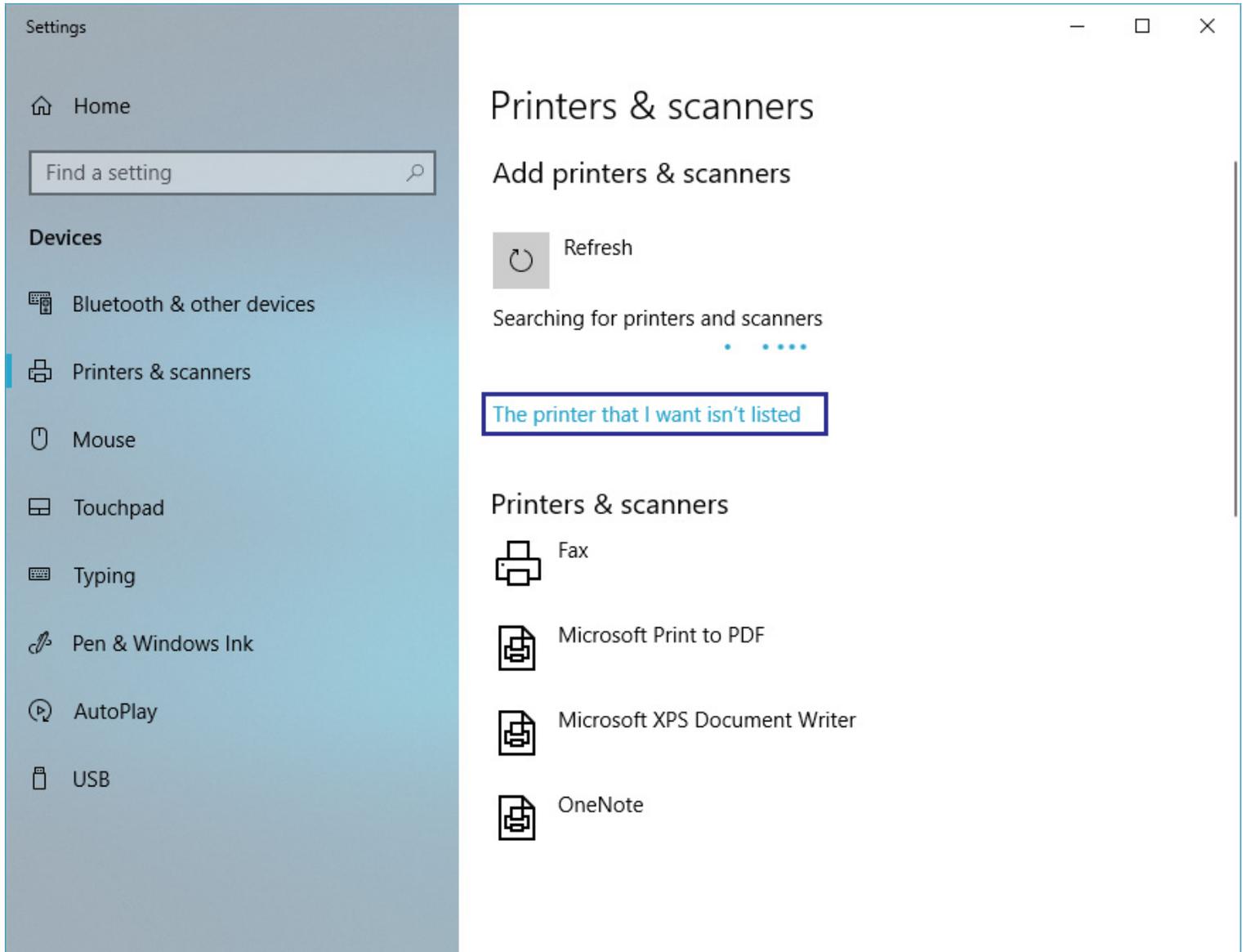
Alternatively, if the previous steps didn't work, and you're trying to connect an old printer using a parallel or serial (USB) cable that the OS refuses to detect, then use these steps:

1. Open **Settings**.
2. Click on **Devices**.
3. Click on **Printers & scanners**.
4. Click the **Add a printer or scanner** button.

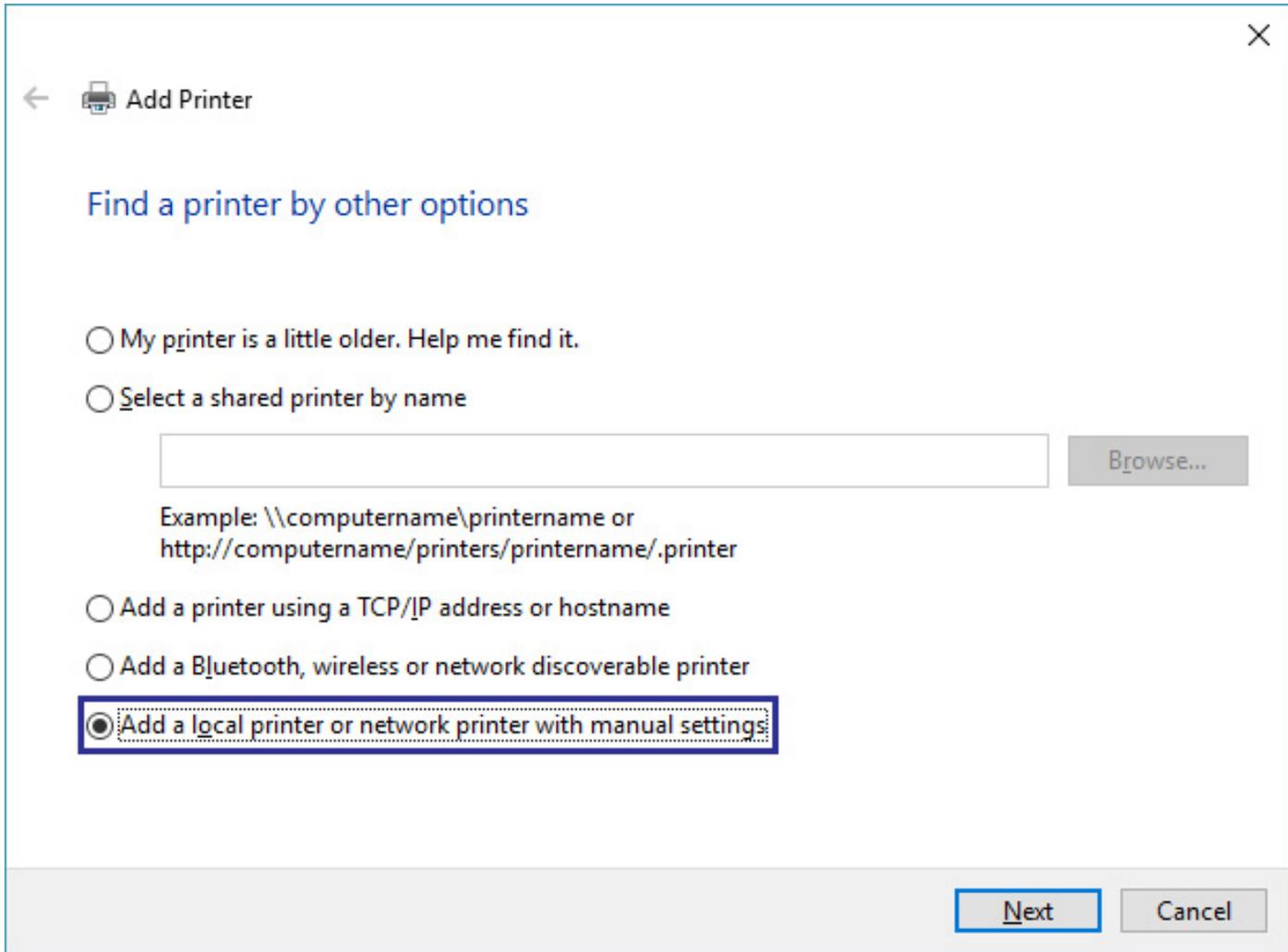


5. Wait a few moments.

6. Click **The printer that I want isn't listed** option.

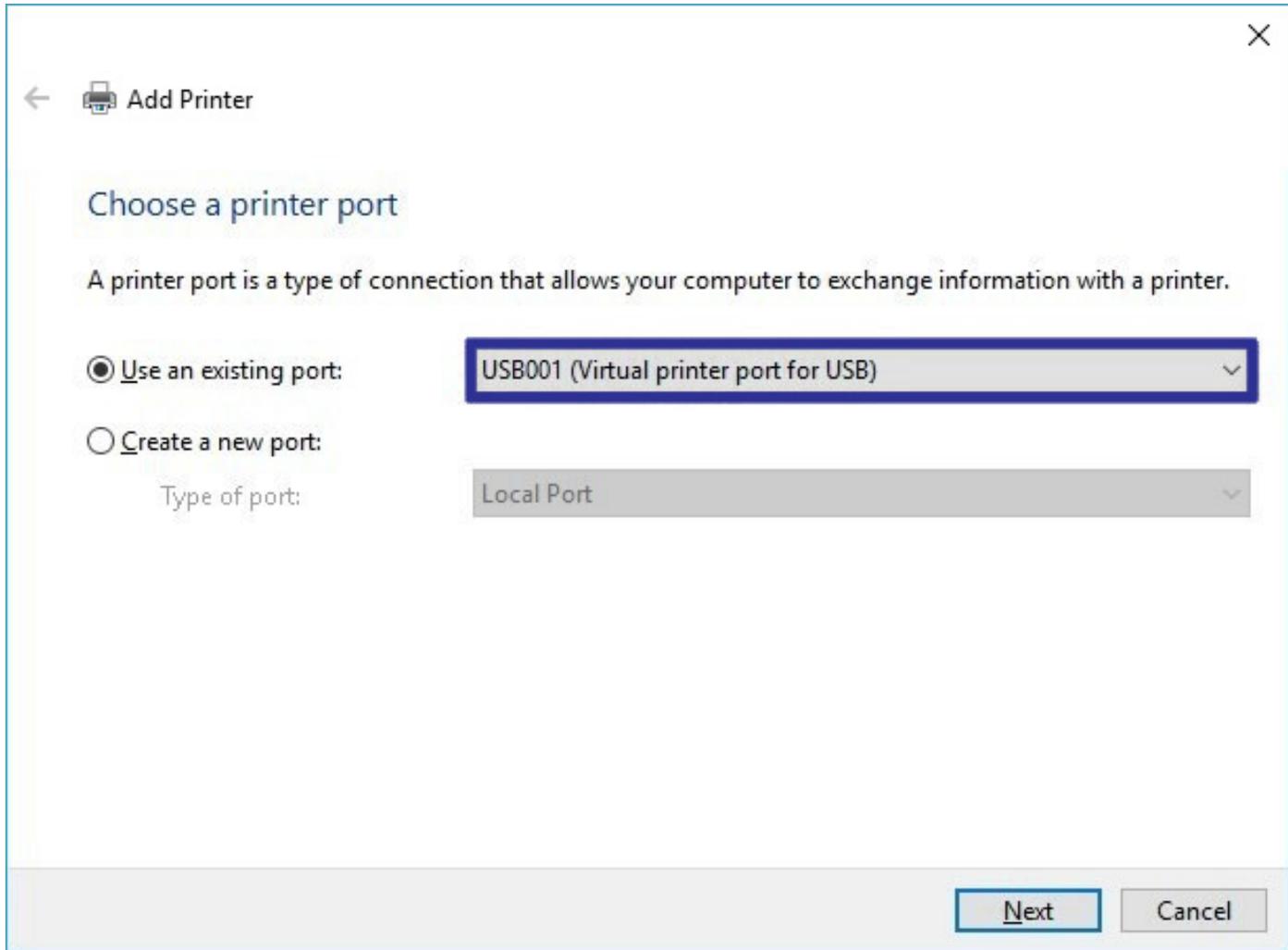


7. Select the **Add a local printer or network printer** option.



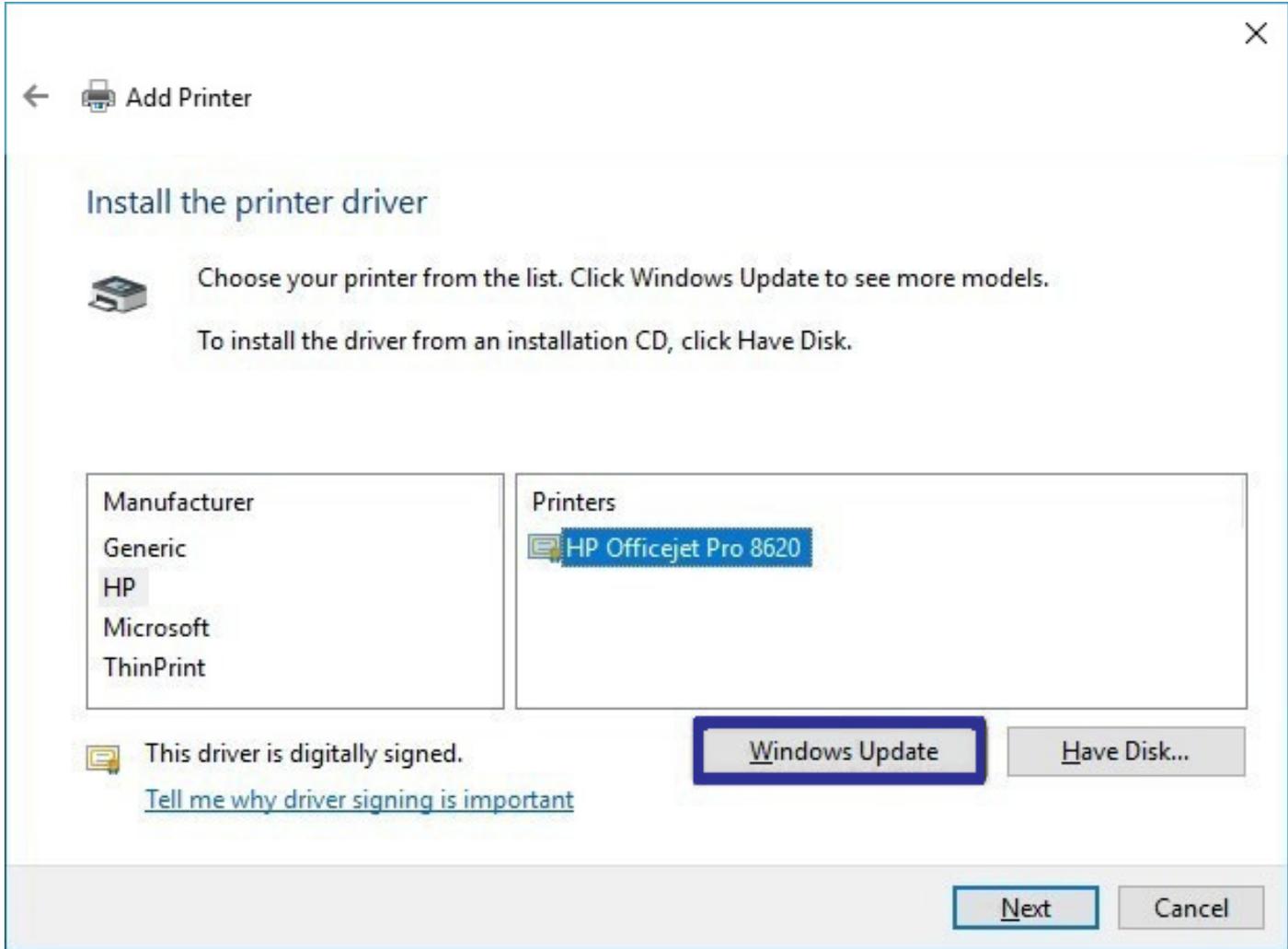
8. Click the **Next** button.

9. Select the port (interface) that you're currently using with the "Use an existing port drop-down menu. For example, if you're using a USB cable, then select the **USB** option. If you're using a parallel cable with a DB-25 adapter, then select the **LPT1** port.



10. Click the **Next** button.

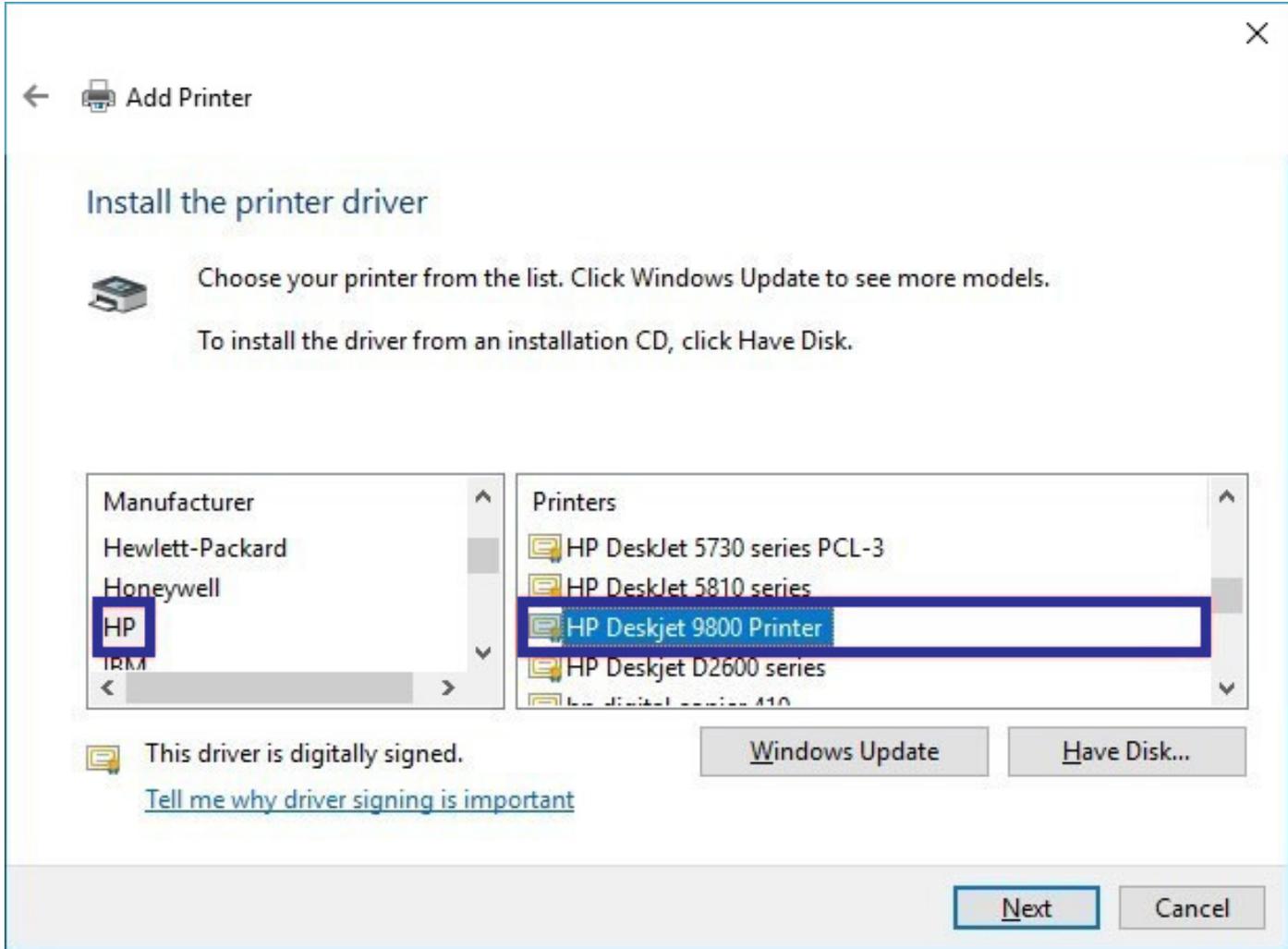
11. Click the **Windows Update** option.



Note: Windows 10 no longer ships with the basic printer and scanner drivers, so when you click the Windows Update button, it'll take a while to populate the drivers from the cloud.

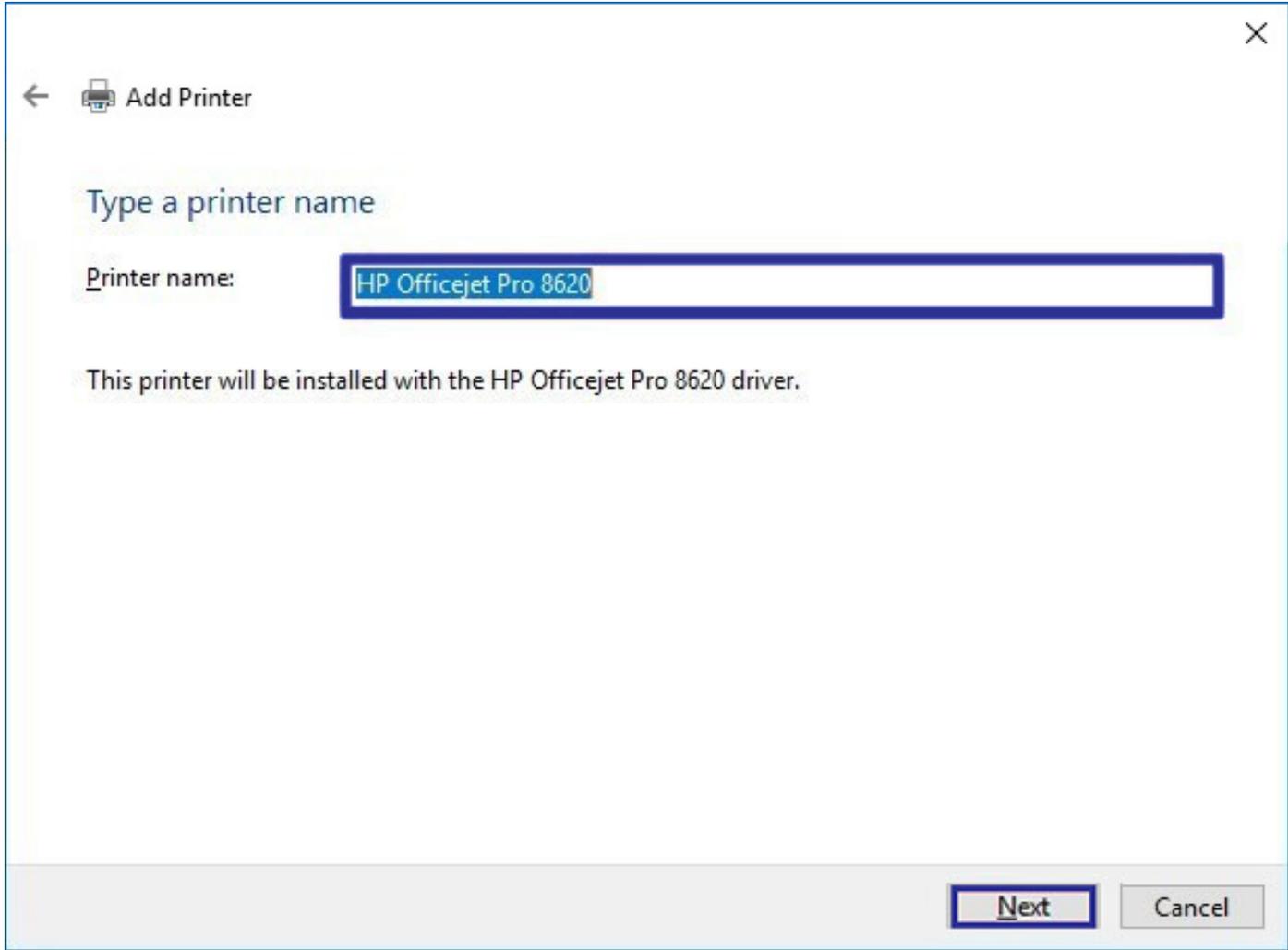
12. On the left, select the printer manufacturer.

13. On the right, select the printer model.



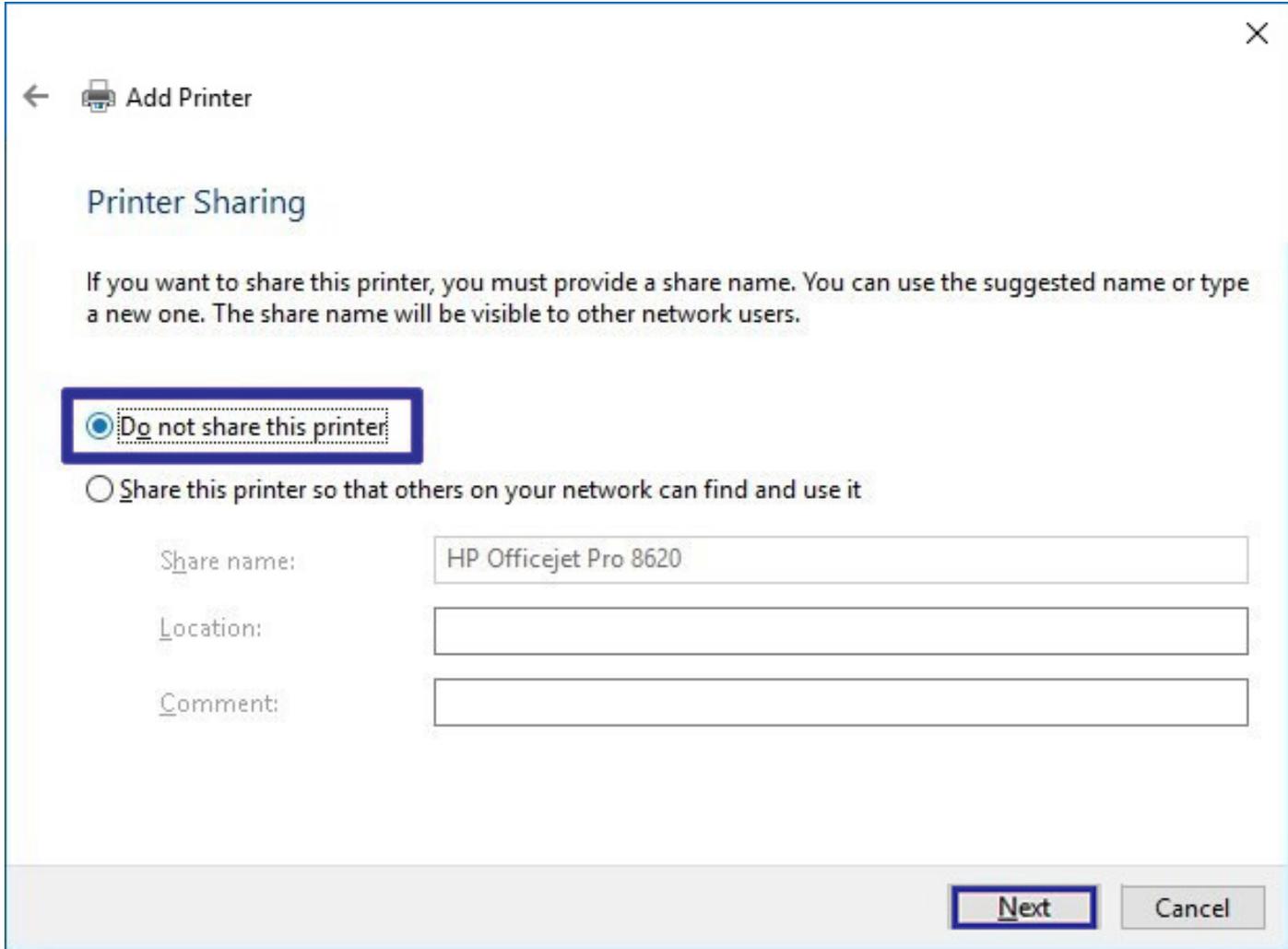
Quick Tip: If the model of your printer isn't listed and you don't have the controller, you can try selecting the closest driver available. Alternatively, you can click the **Have Disk** button to supply inf printer driver.

14. Click the **Next** button.
15. Type a name for the printer.



16. Click the **Next** button.

17. Select the **Do not share this printer** option.



←  Add Printer

Printer Sharing

If you want to share this printer, you must provide a share name. You can use the suggested name or type a new one. The share name will be visible to other network users.

Do not share this printer

Share this printer so that others on your network can find and use it

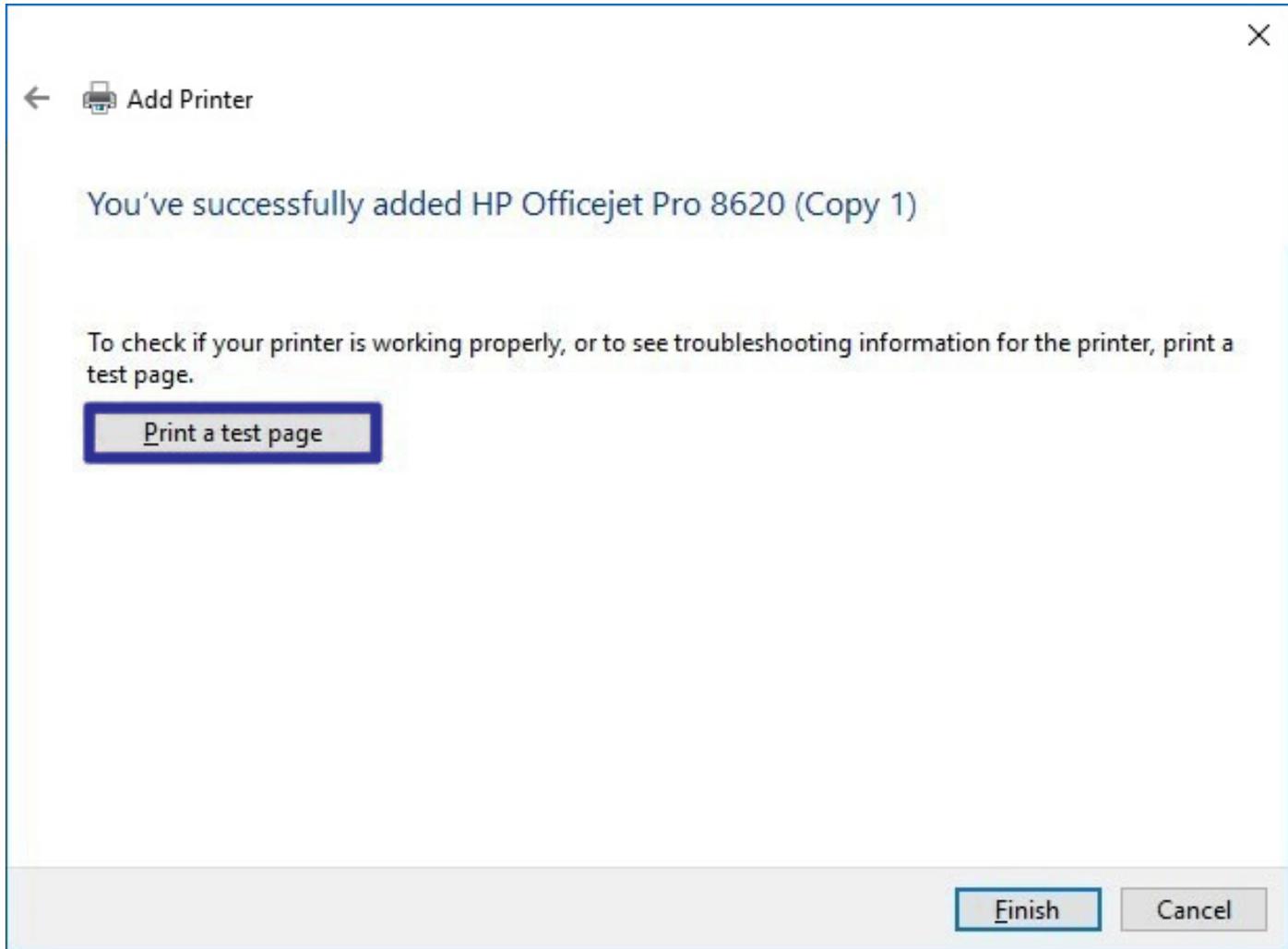
Share name:

Location:

Comment:

18. Click the **Next** button.

19. Click the **Print a test page** option to confirm that the device is working.



20. Click the **Finish** button.

Once you've completed the steps, if the test printed successfully, the device should now be available from all applications.

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